

Management Essentials Programme

This course is designed to develop the skills of junior managers who may be part of your succession plan or may need some further development to enhance their managerial ability.

Overview

Creating great managers takes investment. This programme is designed to equip them with the tools and knowledge to go back to the workplace and implement what they have learnt. It creates a sense of excitement about the job in hand and galvanises managers to achieve outstanding results.

Fully accredited by the CPD and the Institute of Leadership and Management (ILM), delegates can choose to take an ILM Level 3 qualification.

Key Outcomes

On this programme junior managers will develop skills and knowledge in:

- A range of leadership styles
- Engagement and motivation of employees
- Communication skills
- Establishing a high performance culture
- Prioritisation and time-management
- Building individual and team resilience

Course Outline

- Introduction to Leadership (Module One)
- Performance Management (Module Two)
- Effective Communications Skills (Module Three)
- Team Management (Module Four)
- Time and Priority Management (Module Five)
- Building Individual and Team Resilience (Module Six)

enableeast
making improvements actually happen

✓ *Accredited programme*

This programme's modules have been chosen and designed to give aspiring managers an all-round experience, covering major topics that will be beneficial to their role. Individual modules can be completed, however the full programme of six is highly recommended to achieve its full benefit.

**Fully accredited
course
ILM Level 3
Qualification**

Working in partnership with



Key Points

- 6 x One day modules spread over 3-6 months according to dates required by client
- Contact Enable East on 01206 287543 or email enableeast@enableeast.org.uk